



OFFICE OF PROCUREMENT SERVICES  
315 WEST MAIN STREET, SUITE 441  
PO BOX 7800  
TAVARES FL 32778-7800

PHONE: (352) 343-9839  
FAX: 352) 343-9473

**ADDENDUM NO. ONE**

**Date: June 30, 2015**

**RFP No. 15-0623 / On Call Planning Consultant Services**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the proposal from being considered for award.

This addendum **does not** change the date for receipt of proposals.

Questions regarding this solicitation were due June 25, 2015. The purpose of this addendum is to address questions received by the deadline.

**Question 1:** Are submissions for portions of the Scope of Services acceptable? I.e. is a firm allowed to submit a proposal only for Section 2.3, Land Development Regulations?

**Answer 1:** The County will most likely award more than one contract under this solicitation, and there is nothing in the RFP document that prohibits a vendor from submitting a proposal for only a portion of the scope of services. There are three sections (2.1 Functional, Comprehensive and Small Area Planning, 2.2 Economic, Market and Fiscal Impact Analysis, and 2.3 Land Development Regulations) under the scope of services. The County will consider proposals from firms who submit for only a portion of the scope of services. The vendor must stipulate in their pricing table what areas it is submitting for by section number. If no stipulation is made, the County will assume the vendor is submitting for all three sections.

**Acknowledgement of receipt of this Addendum:**

Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_